

UW School of Pharmacy
Experiential Remote Policies
May 26, 2020

Due to COVID19, students may be asked to work remotely while on experiential rotations for safety reasons. Completing experiential hours remotely presents unique circumstances and the following policies are provided in addition to the policies in the Experiential Education policies. These policies do not replace any policies provided in the Experiential Education policies or course syllabi. These policies are subject to change and new policies may be added due to the fluid situation of the pandemic.

Dress Code

Students should dress as they would for rotation during work hours. Business casual dress or scrubs are appropriate when working remotely.

Hour Log

To assure students receive credit for hours completed during the rotation, students shall complete and submit the hour log by the last day of the rotation. Of note, experiential hours are established at the direction of your preceptor. Students shall enter their name, the date for each day of the block, number of hours completed remotely or onsite (as applicable), and activities worked on for each date.

Patient Privacy

Students should ensure patient privacy when working remotely. This includes but is not limited to working in a private area, protecting E H R access information, and not maintaining identified patient information in print or digitally. Students are responsible for following [UW HIPAA policies](#).

Site Requirements

Students are responsible for following all site requirements when working remotely. This includes site pre-activities listed on the clerkship webpage. Please check with your preceptor for other site-specific requirements.

Work Environment

Students are expected to maintain an appropriate work environment. This environment should be free from outside distractions, (e.g. other adults, children, pets, entertainment devices, etc.) This environment should also have an appropriate background for audio and video conferencing.

First Developed by the School of Pharmacy 1992

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