

728-526 Elective IPPE Checklist

PREPARE:

1. Contact the pharmacy/pharmacist via email at least two weeks prior to the start of your assigned Elective IPPE week to allow time for scheduling difficulties. The name listed as the primary contact may or may not be your clinical instructor.
 - You can use the following to introduce yourself. “Dr. X, I’m ___ a second-year Doctor of Pharmacy student at the UW-Madison School of Pharmacy. Our Elective Introductory Pharmacy Practice Experiences (IPPE) requires us to observe in a pharmacy practice setting for 16 hours during a one-week timeframe during the summer prior to our second year. I have been assigned to you to complete these 16 hours during the week of XX-XX. I would like to work with you to identify a good date (or dates) and time(s) for me to work with you.”
 - Confirm who you are meeting with and when, best way to contact them, and directions (if needed). You may also need to explain that you have received thorough HIPAA training and respect the need for confidentiality. No patient-specific information will ever be recorded.
 - The pharmacist may have provided a phone number as a preferred method of contact. If so, please call to discuss the previously listed information to confirm and plan your visit.
2. Review the associated reflection for this Elective IPPE and complete four brief questions *PRIOR* to attending your site.
3. Review feedback provided to you on the Student Performance Evaluation (SPE) by your P1 IPPE Community preceptor (728-426).

PLAN:

Print out this checklist prior to the visit. Each student pharmacist is responsible for sharing this checklist with his/her preceptor and for completing the reflection questions online in order to receive credit. Please note that all reflections must be typed and submitted electronically to receive credit (written reflection responses that are scanned and uploaded will not be accepted).

DO:

Dress professionally for your visit and wear your nametag. You will be completing 16 hours at this pharmacy site over two or more days during a predetermined week, during the summer prior to your 2nd year. Bring your printed checklist with you. Interview the pharmacist and check/fill in the appropriate blanks on the checklist as well as sign the bottom of your checklist, confirming the items have been discussed/completed. (You will be asked to scan in and submit this signed checklist after your rotation has been completed.) Before leaving the pharmacy site, your pharmacist should log into the School of Pharmacy clerkship webpage to confirm you completed the checklist and to verify your hours. If the pharmacist asks, directions for completion are located on the clerkship webpage.

Upload the completed and signed checklist to Canvas prior to the due date. Complete your reflection questions online in Canvas by 11:59pm on the appropriate due date (refer to due dates posted in Canvas). You do not need to turn in any paper for this IPPE experience; everything is completed/submitted online.

After you complete your Elective IPPE, you are required to complete an online evaluation of the pharmacy site and your pharmacist preceptor. The link for this evaluation can be found in Canvas. This evaluation is due within one week of the end of your assigned block week. Failure to complete this evaluation will result in a reduction in your course grade. Please see the course syllabus for more information.

LEARNING OBJECTIVES:

1. Discuss specific responsibilities and duties of pharmacists in diverse practice settings.
2. Observe and reflect upon potential career avenues.

728-526 Elective IPPE Reflections

Student Name: _____

Site Name: _____

Directions: The following is a list of items that the student should discuss with the pharmacist OR complete. Once the item has been discussed/observed, the student should write their initials in the box next to each item and the date the activity was discussed/observed. If an activity cannot be completed at the site, please mark an "X" in the N/A column. Feel free to discuss items in more detail or items not on the list.

Student's Initials	Date Completed	N/A	Activities for Discussion/Completion
			Interview the pharmacist to learn about the specific population served by the site (ethnicity, culture, age/gender, socioeconomic status, most common/prevalent disease states)
			Discuss the involvement of the site in public health activities (examples below) as well as if the site is reimbursed for these services: <ul style="list-style-type: none"> • Influenza and/or pneumococcal vaccine administration • Education on prevention of STI transmission • BP, BG, cholesterol, or bone density screenings
			Observe the operation of the site for approximately 30-60 minutes. Consider the following: <ul style="list-style-type: none"> • How many prescriptions are dispensed and/or verified? • How many patients does the pharmacist interact with? • What other healthcare providers does the pharmacist interact with? • How would you describe the pace of the workflow in the pharmacy? • Discuss what a typical day is like with your pharmacist/preceptor.
			Ask the RPh to discuss a time when he/she had to make an ethical decision. <ul style="list-style-type: none"> • How did this situation affect future decisions for the pharmacist? • Did the situation affect his/her relationship with any other healthcare professionals?
			Discuss the path the pharmacist took to their current position. <ul style="list-style-type: none"> • What certifications or level of experience, if any, are required to attain the position of the preceptor you observed? • What on-the-job training was required for the pharmacist to become comfortable in this practice setting?
			Spend time looking through the available drug information resources that the pharmacist uses regularly. <ul style="list-style-type: none"> • Discuss the pros and cons of these specific resources. • Help the pharmacist answer a drug information question using available resources.
			Ask the pharmacist about techniques used to enhance communication with patients/providers/consumers/colleagues during professional interactions (ex. consultations, interviews, phone-calls, emails, etc.).
			Observe the pharmacist perform at least three interactions with patients/providers/consumers. Consider communication skills being utilized and how these skills improve the education provided by the pharmacist.
			Observe the pharmacist (or preceptor) perform two patient profile reviews. <ul style="list-style-type: none"> • Discuss the preceptor's thought process when performing a profile review at your site. Ask the pharmacist to verbalize their thought process as they verify prescriptions, view labs, search references, etc. • What areas of the chart or types of information are examined? • What steps does the preceptor take to resolve identified problems?
			Under instructor supervision, complete a patient interview or medication reconciliation and discuss your findings with the preceptor.

			Discuss with your preceptor a moment or example of when they made an impact on a patient.
			Discuss with your preceptor methods utilized to stay current in their area of expertise, including the use of journals, email alerts, conferences, professional organizations.
			If your pharmacist/preceptor does not provide direct patient care, discuss how the profession of pharmacy is integrated into their day.

Student: Discuss this checklist with your pharmacy preceptor and ask him/her to sign, verifying that you either completed these activities or have indicated that the activity was not applicable to the site. After your pharmacist preceptor has signed the document, you will scan the document in and submit it to the appropriate drop box in your course Canvas site.

Pharmacist Preceptor: Please sign and date below to verify the required activities were completed during the student's 16-hours of observation. You will also certify that these activities were discussed/completed on the University of Wisconsin School of Pharmacy clerkship website. Thank you for taking the time to precept our students!

PHARMACIST NAME (please print): _____

PHARMACIST SIGNATURE _____ **DATE** _____

728-526 Elective IPPE Reflections

Instructions: Upon completion of each of your Elective IPPE rotations (16-hours), you will be asked to complete and submit reflection questions through a drop box in Canvas. These reflection questions are due within one week (7 days) of completion of each of your Elective IPPE rotations and the due dates are listed in Canvas. Please be aware that you will be **expected to use complete sentences, and correct grammar, punctuation, and spelling** in your submitted reflections. Reflection scores will be reduced for unprofessional or incomplete submissions.

Student Name:

Elective Site Name:

Assigned Block Week:

REFLECTIONS:

A. Prior to visiting the site, please answer the following questions.

1. What are three characteristics of your ideal pharmacy practice site?
 - a.
 - b.
 - c.
 - 1a. Why are these characteristics important to you?
2. Why did you choose this site?
3. Is this a site that you are considering as a potential future practice site? Please explain your reasoning.
4. Briefly describe your expectations of the responsibilities of the pharmacist at this practice site.

B. Once you have completed your observation hours, please answer the following reflection questions.

1. In what two ways did you observe your preceptor seek to improve the quality of care delivered to patients?
 - a.
 - b.
2. List 2 aspects of this practice site that you enjoyed. Are these aspects important to you in your future practice?
 - a.
 - b.
3. When thinking about choosing this site as a future practice site for yourself, list 2 aspects that concern you and give a rationale for each. (Think about issues such as pharmaceutical care opportunities, increasing pharmacist involvement in healthcare, job stress, job satisfaction, etc.)
Concern 1:

Rationale:

Concern 2:

Rationale:

4. What was the most surprising aspect of this practice site that you weren't expecting? Explain why.

5. Think about the questions you answered in part A. How has this experience changed your ideas about the ideal practice site for you?